# NEBO SCHOOL DISTRICT Camp and Clinic Guidelines

### Mission: Teach the Value of Athletics, Improve Athletic Skill, Develop Sportsmanship

\*All camps and clinics must be approved through the Principal or his/her designee and the Coordinator of Athletics. The purpose of these camps and clinics is to provide pertinent instruction in a sport or activity for a nominal fee.

## \*Hiring:

- -Those who coach must be current coaches at the respective school and coaching in the respective sport. Guest coaches may be approved through the Coordinator of Athletics and Human Resources.
- -Athlete to coach ratio must be at the most 15 to 1. In some circumstances a greater ratio may be approved through the Coordinator of Athletics

### \*Finances:

- -All money will be taken through the school finance office in a school account. There is a 70%-30% split, after all expenses are paid, with all camps and clinics or at current teacher rate per hour. Seventy percent going to salaries and the other 30% to the school site under the principals' discretion.
- -The 70% for salaries will be sent in check form with a voucher to the Coordinator of Athletics, subject to standard deductions, to be disbursed by the district finance office.
- -All purchases must have a Purchase Order from the finance secretary

### \*Requirements:

- -All participants are strongly encouraged to have a current physical examination. (Policy JHCAB) 7-12 grade
- -All participants must present a signed parent consent form and proof of insurance
- -If traveling, a Student Travel Request must be submitted at least four weeks prior to the camp or clinic. (www.nebo.edu, click on Information, then Online Forms)
- -Transportation: follow travel policy